

POLICY G36 – Computer Requirements

Policy Name: *Computer Requirements*
Policy Category & Number: *General, G36*
Person Responsible: *Program Administration*
Approved by: *Dean*
Effective Date: *5/28/2020*
Version: *1.0*
Policy Status: *Approved*

I. Policy:

Students enrolled in the Bon Secours St. Mary's Hospital School of Medical Imaging (SOMI) are required to own or have access, outside of the School building, to either a desktop or laptop.

II. Purpose:

To ensure students are able to:

- Maintain contact with School faculty and staff
- Access student information system
- Access student management system
- Complete clinical requirements: Trajecsys
- Complete course requirements: RadtechBootCamp, SIMTICS

III. Scope

Prepare for future pandemic or natural disasters which prohibit students to access School building.

IV. Policy Details

Internet

Students must also have access to regular, reliable, and stable Internet connection and should maintain anti-virus/malware protection software on their devices. Students' computers (desktop or laptop) must be compatible with all Bon Secours St. Mary's Hospital School of Medical Imaging technical requirements.

Computer and Software Requirements

These requirements define the minimum computing platform necessary for use during the enrollment at the School. The requirements also define the hardware, software, and operating system configurations that will allow a

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student to successfully complete course requirements. These requirements are attached to this policy.

Backups and External Drive Requirements

Students are expected to appropriately secure and back-up their data on a continual basis. Students are responsible to maintain the integrity of their data to prevent academic penalties. The use of external storage devices (thumb drives and external hard drives) on Bon Secours hardware is prohibited due to security precautions.

Anti-Virus/Malware Protection

Student devices must include a current anti-virus/malware protection software that is maintained and kept current. Hackers are targeting education and healthcare institutions at an alarming rate. It is imperative that students take measures to ensure all data remains protected and precautions are in place to avoid the spread of electronic viruses.

V. Definitions

VI. Attachments

Technology Requirements (G36a)

VII. Related Policies

N/A

VIII. Disclaimers:

- a. Nothing in this policy creates a contractual relationship between Bon Secours St. Mary's Hospital School of Medical Imaging (SOMI) and any party. SOMI, in its sole discretions, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

IX. Version Control

Version	Date	Prepared by	Approved by
1.0	5/28/2020	Jody D. Crane	