

Policy: G2 – Background Screening and Criminal Charge Disclosure

Rev.: 3/2019

Bon Secours Health System, Inc.
Richmond Region
St. Mary’s Hospital
Policy/Procedure

Policy Manual: School of Medical Imaging
Section: Student – General

Areas Affected: Applicants and Students

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POLICY STATEMENT:

Background Screening

Background screening has become common practice in healthcare settings and is required by clinical education sites utilized by the School.

Initial Admission Screening

All conditionally accepted applicants for Bon Secours St. Mary’s Hospital School of Medical Imaging Radiologic Technology Program will be required to undergo screening, which includes: Criminal Background Check, Child Protective Services and Nationwide Sex Offender Public Registry Search. The rationale for this requirement includes fostering patient safety and increasing public trust in the healthcare profession.

Applicants with offenses are required to complete the American Registry of Radiologic Technologists (ARRT) pre-approval process prior to applying to the School. This process is conducted by the ARRT and is fee based. A copy of the ARRT approval must be submitted at the time of application. Information about pre-approval can be obtained by visiting the ARRT website at www.arrt.org. Questionable offenses, regardless of how long ago they were committed, must also be cleared by the ARRT prior to completing the application process. Dismissed charges that required action must be reported as well.

Documentation of approval through the ARRT ethics committee must be submitted with application. Failure to receive approval from the ARRT prior to submitting an application packet will result in immediate halt of the admission process.

All Screenings

Information obtained through a criminal background check will be treated by the School as confidential. Students are required to report any offenses that occur while enrolled in the school to a school official and to the ARRT ethics committee for approval to continue in the program.

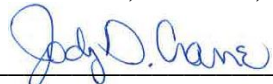
RESPONSIBLE PERSONS: Program Administration

Approved by:

Jody D. Crane, M.A.Ed., RT(R) (BD)

Director/Dean

March 7, 2019



Signature

Title

Date

Approval History:

Committees and Dates:

Faculty and administrative review in: 6/2005, 6/2006, 7/2007, 8/2008, 7/2009, 8/2010, 8/2011, 8/2012, 7/2013, 8/2014, 5/2015, 8/2015, 8/2016, 5/2017, 3/2019

DOCUMENTATION: None

REFERENCES: None