

Policy: G13 – Changes of Curricula, Courses, Catalog, or Semester Schedule**Rev.: 5/2017**

Bon Secours Health System, Inc.
 Richmond Region
 St. Mary's Hospital
 Policy/Procedure

Policy Manual: School of Medical Imaging
 Section: Student – General

Areas Affected: Students**Page 1 of 1****POLICY STATEMENT:**

The School of Medical Imaging reserves the right to make appropriate changes without notice in any information, to include procedures, policies, calendars, requirements, programs, courses offerings and schedules, curricula, financial aid and fees, as published in the catalog, website, and in other communications.

The information provided in the catalog, website, and in other communications, is intended for information purposes only and does not constitute a legal obligation of any kind between the School and any person or entity. While every effort is made to provide accurate and timely information, the School cannot and does not guarantee or warranty that the information is correct, complete, or up-to-date.

The catalog that determines the curricular requirements for a certificate is the catalog that is in effect at the time of a student's admission to Bon Secours St. Mary's Hospital School of Medical Imaging. This catalog may be used for the length of time it takes for the student to complete the program.

The School will make a reasonable effort to honor the statement of curricular requirements in the chosen issue of the catalog. However, because courses sometimes requires changes as a result of actions by accrediting associations and other external agencies, the School, having sole discretion, shall make the final determination whether completion requirements are met.

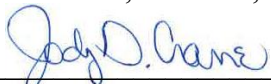
In order to assure quality instruction, the School reserves the right to make changes in schedules and/or faculty when necessary.

RESPONSIBLE PERSONS: Program Administration**Approved by:**

Jody D. Crane, M.A.Ed., RT(R) (BD)

Director/Dean

May 15, 2017



 Signature

 Title

 Date

Approval History:

Committees and Dates: 7/2013, 8/2014

Administrative review in: 8/2009, 4/2010, 8/2011, 8/2012, 8/2014, 5/2015, 5/2017

DOCUMENTATION: None**REFERENCES:** None