

Bon Secours Health System, Inc.  
Richmond Region  
St. Mary’s Hospital  
Policy/Procedure

Policy Manual: School of Medical Imaging  
Section: Student – General

**POLICY STATEMENT:**

The School of Medical Imaging shall parallel decisions of the College of Nursing (BSMCON) in regard to inclement weather decisions. To find out the operating plan in effect during times of threatening weather conditions, utilize the following outlets for announcements:

- College main number (627-5300), SOMI main number (804-627-5408), or CSLC main number (804-627-6700) for a recorded message
- College webpage and social media (Facebook, Twitter)
- Channel 6 WTVR CBS, Channel 8 WRIC ABC, and Channel 12 WWBT NBC scrolling announcements under Bon Secours Memorial College of Nursing name.
- Text message, email, and/or call alerts via CampusNexus for students and Everbridge for employees. Faculty, staff and students are responsible for checking these outlets for all weather-related communications.

\* All didactic, lab and clinical classes follow the CON announcements.

Text messages and e-mails may be relayed to students through the Student Information System (SIS) in the event of changes to the normal schedule.

Clinical attendance waiver: (is only applicable to outlying clinical sites): Riverside Tappahannock Hospital and Patient First - Central Park. Students should follow the county schools advisement on closure and delays.

County	Clinical Site
Essex	Riverside Tappahannock Hospital
Spotsylvania	Patient First-Central Park

Closure of local school systems within the Greater Richmond Region **is not used** to determine closure of the School of Medical Imaging or clinical attendance waiver.

Students are encouraged to use good judgment in determining ability to safely reach the school or clinical assignments. **However**, time missed by a student due to inclement weather will count as absences unless classes are canceled. Tardiness associated with inclement weather when classes are not delayed will count against attendance record.

Didactic class work that is missed due to delay or School closure will be absorbed into the remaining class periods if possible. Excessive cancellation of didactic classes may result in the necessity of holding make up classes.

**RESPONSIBLE PERSONS:** Program Administration

**Approved by:**

Jody D. Crane, M.A.Ed., RT(R) (BD)

Dean

July 8, 2019



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Signature

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Title

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Date

**Approval History:**

Committees and Dates:

Administrative review in: 4/2002, 8/2003, 8/2004, 8/2005, 6/2006, 7/2007, 8/2008, 1/2009, 8/2010, 8/2011, 8/2012, 7/2013, 8/2014, 6/2015, 5/2017, 5/2018, 7/2019

**DOCUMENTATION:** None

**REFERENCES:** None