

Policy: G 34 – Graduate Attestation Process

Rev.: 12/2018

Bon Secours Health System, Inc.
Richmond Region
St. Mary’s Hospital
Policy/Procedure

Policy Manual: School of Medical Imaging
Section: Student – General

Areas Affected: Students

Page 1

POLICY STATEMENT:

Students enrolled in the Bon Secours St. Mary’s Hospital School of Medical Imaging are required to complete an **Authorization to Release Employment Verification** form during the final semester of the Radiologic Technology program. All graduate attestations must be signed and dated by the graduate.

The School is mandated by accreditation agencies to demonstrate that graduates are successfully employed in the field, or related field, for which they were trained. A graduate must be employed for 15 days and the verification must take place no earlier than 15 days after employment. At a minimum, an institution maintains the names of graduates, place of employment, job title, employer telephone numbers, and employment and verification dates using the ABHES Placement Back Up Documentation Form. Additionally, an institution must maintain additional documentation and rationale to justify all graduates placed

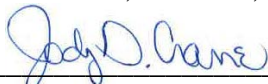
RESPONSIBLE PERSONS: Program Administration

Approved by:

Jody D. Crane, M.A.Ed., RT(R) (BD)

Director/Dean

December 18, 2018



Signature

Title

Date

Approval History:

Committees and Dates:

DOCUMENTATION: None

REFERENCES: None