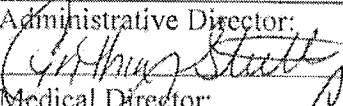
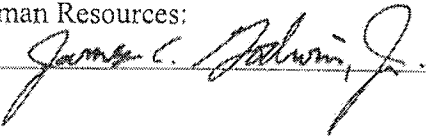
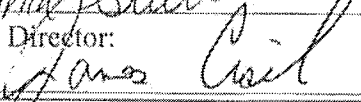


Bon Secours Virginia/Richmond
Employee Wellness Services

Policy/Procedure

Topic: Monitoring and Management of Potentially Exposed Employee to Ebola	Policy No.:1826	Date of Revision: January 2016
Administrative Director: 	SVP of Human Resources: 	
Medical Director: 		

POLICY – It is the policy of Bon Secours Virginia/Richmond Employee Wellness Services that (to):

All employees with a potential exposure to Ebola will notify Employee Wellness and or Infection Control.

PURPOSE – To assure proper assessment and monitoring of exposure.

PROCEDURE

Exposure at Work

1. Employees with percutaneous or mucocutaneous exposures to blood, body fluids, secretions or excretions from a patient with suspected or confirmed case of Ebola should
 - Stop working immediately
 - Wash affected area with soap and water
 - Mucous membranes should be irrigated with copious amounts of water
 - Immediately notify Employee Wellness/supervisor/Infection Prevention for assessment and postexposure management of all appropriate pathogens (e.g., HIV, Hepatitis C, etc.)
 - Employee Wellness, Infection Prevention and with the guidance of the State Health Department will evaluate the Employee for possible furlough and Health Department quarantine. An Employee Occurrence report will be completed.
 - If the employee has been cleared to continue working, they will monitor their body temperature twice a day (morning and evening) and report the results to Employee Wellness daily for 21 days from the date of the exposure.
 - During the 21 day monitoring process if the employee develops sudden onset of fever, intense weakness or muscle pains, vomiting, diarrhea, abdominal pain or any signs of hemorrhage should stop working immediately. Notify their supervisor and report to the Emergency room. If symptoms develop outside of work the employee should report to the closest Bon Secours emergency room.
 - Managers will initiate FMLA/LOA on their employees who have been removed from work.

- Employees must comply with work exclusion until they are deemed no longer infectious to others.
 - Employee must be seen by Employee Wellness before returning to work.
 - Employees who may have had a potential exposure to Ebola outside of work should not report to work. Contact the Employee Wellness nurse at your facility. An evaluation of the potential exposure will be made with the guidance of Infection Prevention and the State Health Department.
2. Employees who report to Employee Wellness with a fever greater than 101.5 F and additional Ebola symptoms and have traveled to West Africa (Guinea, Liberia, Nigeria, Senegal, Sierra Leone or other countries where Ebola transmission has been reported by WHO) within 21 days of onset of symptoms will be:
- Employee Wellness nurse will don the appropriate PPE followed by the employee.
 - See attachment “Sequence for Putting on and Removing PPE”
 - Employee Wellness nurse will alert the Emergency department of a potential Ebola infected person.
 - If reasonable, Employee Wellness nurse will escort employee to Emergency Department.

<http://www.cdc.gov/vhf/ebola/hcp/infection-prevention-and-control-recommendations.html>