

**Policy: A1 – Grading****Rev.: 6/2018**

Bon Secours Health System, Inc.  
 Richmond Region  
 St. Mary's Hospital  
 Policy/Procedure

Policy Manual: School of Medical Imaging  
 Section: Student - Academic

**Areas Affected: Students****Page 1 of 2****POLICY STATEMENT:**

Students enrolled in the Bon Secours St. Mary's Hospital School of Medical Imaging must obtain a grade of C (80) or better in all courses for successful completion.

## Grading Scale:

Grade	Meaning	Point Value	Quality Points per Credit Hour
A	Excellent	95-100	4
B	Above Average	89-94	3
C*	Average	80-88	2
D	Unsatisfactory	77-79	1
F	Failure	0-76	0
I	Incomplete		Not calculated in GPA
P	Pass, Credit awarded, not calculated in GPA		Not calculated in GPA
W	Withdrawal		Not calculated in GPA
WA	Administrative Withdrawal		Not calculated in GPA
AU	Audit (No credit)		Not calculated in GPA

\*Any final grade below a C (80) will have been peer reviewed by another School faculty member and documented prior to notifying the student.

\*Registry Review is a **Pass** or **Fail** course: 75% is passing in accordance to the ARRT.

Grades are calculated as follows:

Grades obtained throughout the semester (tests, quizzes, assignments, etc.) will be carried out to the 2<sup>nd</sup> decimal place and **not** be rounded.

Final course grades **will** be rounded based on the first digit after the decimal (.5 and above is rounded up, and .4 and below is rounded down). Examples: 94.51 = 95 (A) and 94.49 = 94 (B): only letter grades are entered into the Student Information System.

**Recipients of federal student aid** retain eligibility by maintaining satisfactory academic progress (SAP). SAP is measured qualitatively by GPA. In order to meet the qualitative standard for SAP, students must maintain, every semester, a minimum cumulative GPA of 2.0 on a scale of 4.0. Students who do not achieve a cumulative GPA of 2.0 will be dismissed from the program.

Questions regarding the SAP information should be directed to the Financial Aid Director.

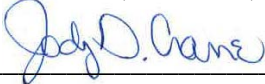
**RESPONSIBLE PERSONS:** Program Administration

**Approved by:**

Jody D. Crane, M.A.Ed., RT(R) (BD)

Director/Dean

June 11, 2018



Signature

Title

Date

**Approval History:**

Committees and Dates:

Faculty and administrative review in: 3/2009, 7/2009, 4/2010, 10/2010, 8/2011, 8/2012, 7/2013, 8/2014, 7/2015, 4/2016, 6/2018

**DOCUMENTATION:** None

**REFERENCES:** None