

## POLICY A1 - Grading

Policy Name: *Grading*  
 Policy Category & Number: *Academic, G1*  
 Person Responsible: *Program Coordinator*  
 Approved by: *Dean, School of Medical Imaging*  
 Effective Date: *4/20/2020*  
 Version: *1.0*  
 Policy Status: *Approved*

- I. Policy:  
Students enrolled in the Bon Secours St. Mary's Hospital School of Medical Imaging must obtain a grade of C (80) or better in all courses for successful completion.
- II. Purpose:  
The purpose of this policy is to provide clarity and ensure consistency of assigning grades to all coursework taken at the Bon Secours St. Mary's Hospital School of Medical Imaging.
- III. Scope:  
This policy applies to students, faculty, and any department of the School responsible for posting and/or interpreting assignment of grades.

IV. Policy Details:

Grading Scale:

Grade	Meaning	Point Value	Quality Points per Credit Hour
A	Excellent	95-100	4
B	Above Average	89-94	3
<b>C*</b>	Average	80-88	2
D	Unsatisfactory	77-79	1
F	Failure	0-76	0
I	Incomplete		Not calculated in GPA
P	Pass, Credit awarded, not		Not calculated in GPA

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	calculated in GPA		
W	Withdrawal		Not calculated in GPA
WA	Administrative Withdrawal		Not calculated in GPA
AU	Audit (No credit)		Not calculated in GPA

### Incomplete grades:

A final grade of incomplete is only given in a clinical course. Only students that have taken a clinical leave of absence are eligible for an incomplete; an incomplete grade will only be given if the student is not able to make-up clinical time missed in the semester the clinical leave of absence was taken.

3/23/2020: Due to the COVID-19 National Emergency, a waiver may be made by the Dean to allow students to continue in the program with a grade of Incomplete in CRS 1102 Clinical Radiation Science II, students receiving an incomplete for this reason have a maximum of seven (7) weeks into the following semester, from the time clinical experiences begin, to meet all clinical course requirements.

### V. Definitions

**Credit/Credit Hour:** The number of credits awarded for a given course is determined by the number of lecture, lab, and/or clinical hours spent in instruction. The following formula is used to calculate credit hours:

One semester credit is equal to:

- One hour of lecture per week for a semester or the equivalent number of hours.
- Two hours of lab per week for a semester or the equivalent number of hours.
- For every sixty-four (64) hours in the clinical setting (practicum) a student will be awarded one (1) credit hour.

### VI. Attachments

N/A

### VII. Related Policies

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A8 – Satisfactory Academic Progress (SAP)

G3 – Program Length

C13 – Clinical Leave of Absence

VIII. Disclaimers:

- a. Nothing in this policy creates a contractual relationship between Bon Secours St. Mary's Hospital School of Medical Imaging (SOMI) and any party. SOMI, in its sole discretions, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

IX. Version Control

Version	Date	Prepared by	Approved by
1.0	4/20/2020	Jody D. Crane	