

Title: General Progression Information

Policy

Date: 6/9/08

No.: APG 2.0Rev.: 12/7/09

Areas Affected: All BSMSON Faculty & Students

Page 1 of 2

Policy Statement:

The following criteria are used to determine satisfactory progress throughout the curriculum:

- A cumulative GPA of 2.0 or above in all nursing and non-nursing courses is required for progression to the next level of the curriculum and to graduate. A student with a cumulative GPA <2.0 in all nursing and non nursing courses may continue course work **within their current level of curriculum or in courses without prerequisites** but will be placed on **academic probation** for a period not to exceed one semester. If a cumulative GPA of ≥ 2.0 is not achieved by the end of the probation period the student must withdraw from the program. A probation period is defined as one semester (fall, spring, or summer).
- Official transcripts, grades, or school references will not be released until a student meets all financial obligations to the School. Students earning grades of D, F, or WF in a single nursing course may repeat the course one time. Failure of more than one nursing course results in dismissal from the program.
- The time frame requirement does not create a contract for continued enrollment at the School, nor does it constitute an offer to contract for continued enrollment for any length of time.
- See ADM policy 1.21 and 1.22 for additional requirements.

Completion Date of Program:

The official completion date of the program shall be defined as the last date of the term as specified on the Bon Secours Memorial School of Nursing academic calendar.

Separation:

If a student withdraws from a course either voluntarily or involuntarily, the credit hours attempted for that course will be included in the calculation used to determine the maximum time for program completion.

Grade of incomplete:

An incomplete grade may be assigned by the instructor for theory or clinical requirements, when extenuating circumstances such as illness or another emergency prevent a student from completing course requirements by the end of the course. The instructor discusses with the student and identifies a plan for completion of the course requirement(s). Failure to satisfactorily complete the necessary course requirement(s) within six (6) weeks will result in course failure. A waiver may be granted in extenuating circumstances in which the six (6) weeks date is unreasonable, in this

Reference Policy # _____

Approved by:

_____	Dean	_____
_____	CEO	_____
Signature	Title	Date

Approval History:

Committees and Dates:

APG – 12/09

Faculty Forum –

Faculty Organization –

circumstance the student must meet the requirement(s) by the last official date of the following semester.

Sequence:

- A. Nursing courses must be taken according to the time frame designated in the curriculum plan.
- B. Non-nursing courses may be taken before the scheduled semester. Non-nursing courses taken out of sequence must not conflict with the nursing course schedule. Once enrolled in the School of Nursing, a course taken at an institution other than JSRCC must be approved by the Office of Registration and Enrollment. Failure to do so may result in no credit being granted for the course by the School of Nursing (see [Course Prerequisites](#) for additional information).

Course Requirements for Progression:

A. Nursing Courses

The following requirements must be completed concurrently to pass nursing courses. Failure to achieve these requirements will result in failure of the nursing course.

1. Theory grade of 80% ('C') or higher.
2. Clinical evaluation of satisfactory.
3. Attendance at 90% or more of clinical hours.
4. Skills laboratory evaluation of satisfactory (where applicable).
5. Grade of 100% on the Medication Calculation and Administration Test.

B. Non-Nursing Courses

1. A grade of 'F' or 'D' on any non-nursing course does not meet curriculum requirements and must be repeated.
2. A student must submit JSRCC grades to the School of Nursing at the end of each semester.
3. A student having difficulty with non-nursing courses is strongly encouraged to seek assistance from the JSRCC course faculty or his/her advisor.
4. A student planning to drop a JSRCC course must discuss his/her intent with his/her advisor or the Assistant Dean of Curriculum and Instruction.
5. A student receiving a failing grade in a non-nursing course must notify the Registrar and make an appointment with the advisor for curriculum planning immediately.

- Please note: If a student enrolls in non-nursing classes at a regionally accredited college other than JSRCC, the student is expected to follow the same procedures outlined above for JSRCC enrollment.